



Premium User Manual v4.0

Dear users ,

Welcome to use Raysync cloud transmission. We have prepared this premium product user manual for you to help you quickly experience the extremely fast file transmission and storage functions.





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1. Version introduction

Raysync has 3 versions, namely Premium, Premium plus and Enterprise

① **Premium** : Only one user , 500GB storage , 500GB download traffic per month , unlimited file size

The screenshot shows the 'Please Select Your Plan' page. It features three plan options: Premium, Premium Plus, and Enterprise. The Premium plan is highlighted with a red dashed box and labeled with a red number '1'. It costs \$4.99/month and includes a 15-day free trial. The Premium Plus plan costs \$9.99/month and includes a 15-day free trial. The Enterprise plan costs \$9.99 per user/month and includes a 'Contact sales' button. Below each plan are detailed feature lists.

Plan	Cost	Free Trial	Storage	Download Traffic	File Size
Premium	\$4.99/month	15-day	500GB	500GB/month	Unlimited
Premium Plus	\$9.99/month	15-day	2TB	2TB/month	Unlimited
Enterprise	\$9.99 per user/month	Contact sales	Based on needs	1TB storage space for each user	1TB/month download traffic for each user

② **Premium plus** : Only one user , 2TB storage , 2TB download traffic per month , unlimited file size

The screenshot shows the 'Please Select Your Plan' page. It features three plan options: Premium, Premium Plus, and Enterprise. The Premium Plus plan is highlighted with a red dashed box and labeled with a red number '2'. It costs \$9.99/month and includes a 15-day free trial. The Premium plan costs \$4.99/month and includes a 15-day free trial. The Enterprise plan costs \$9.99 per user/month and includes a 'Contact sales' button. Below each plan are detailed feature lists.

Plan	Cost	Free Trial	Storage	Download Traffic	File Size
Premium	\$4.99/month	15-day	500GB	500GB/month	Unlimited
Premium Plus	\$9.99/month	15-day	2TB	2TB/month	Unlimited
Enterprise	\$9.99 per user/month	Contact sales	Based on needs	1TB storage space for each user	1TB/month download traffic for each user

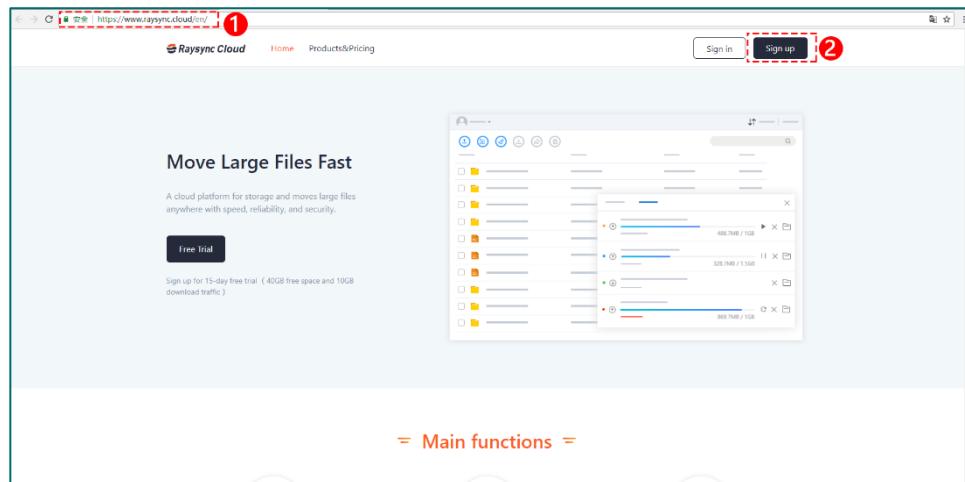
③ **Enterprise** : Users based on needs , 1TB storage per user , 1TB download traffic per month , unlimited file size

The screenshot shows the 'Please Select Your Plan' page. It features three plan options: Premium, Premium Plus, and Enterprise. The Enterprise plan is highlighted with a red dashed box and labeled with a red number '3'. It costs \$9.99 per user/month and includes a 'Contact sales' button. The Premium plan costs \$4.99/month and includes a 15-day free trial. The Premium Plus plan costs \$9.99/month and includes a 15-day free trial. Below each plan are detailed feature lists.

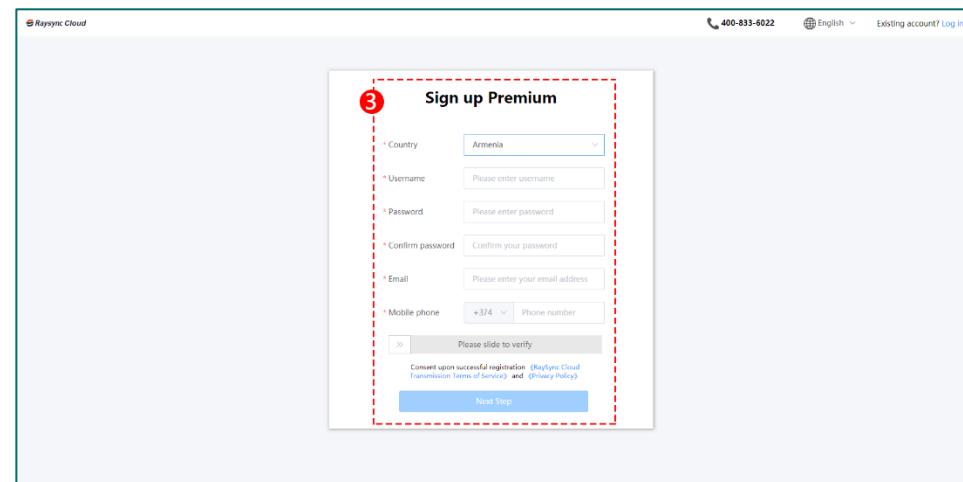
Plan	Cost	Free Trial	Storage	Download Traffic	File Size
Premium	\$4.99/month	15-day	500GB	500GB/month	Unlimited
Premium Plus	\$9.99/month	15-day	2TB	2TB/month	Unlimited
Enterprise	\$9.99 per user/month	Contact sales	Based on needs	1TB storage space for each user	1TB/month download traffic for each user

2.How to sign up

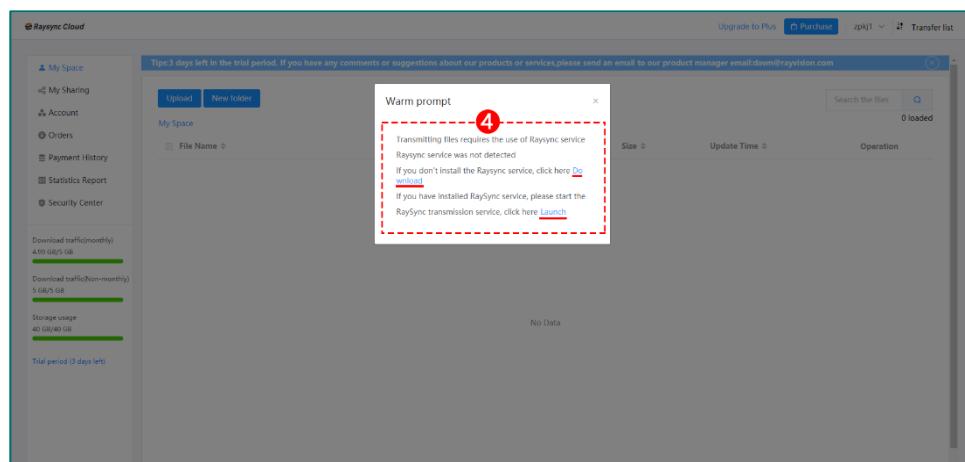
Step 1: Enter ①www.raysync.cloud in the browser and press Enter to enter, click ②Sign up button.



Step 2: Enter the ③signup page, select the nationality and fillin corresponding information, click Next to complete the registration.



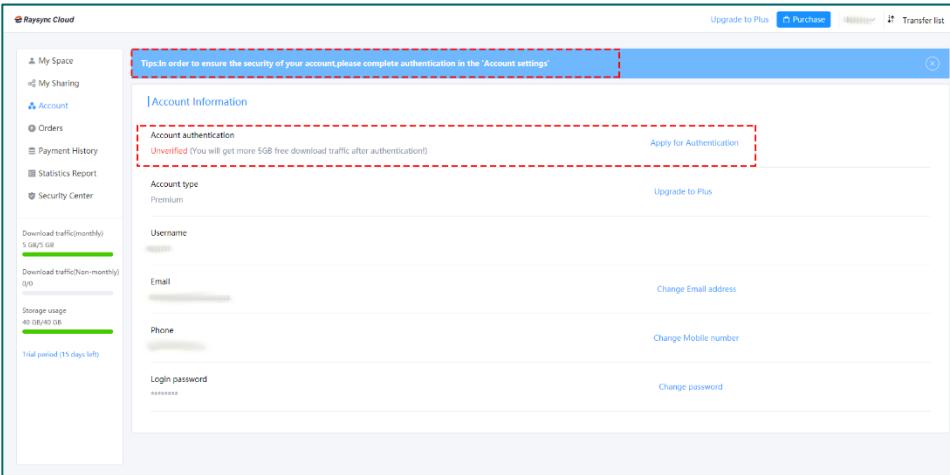
Step 3: After log in for the first time, the system will automatically prompt to install the client, click ④download, refresh the page after the installation is complete.



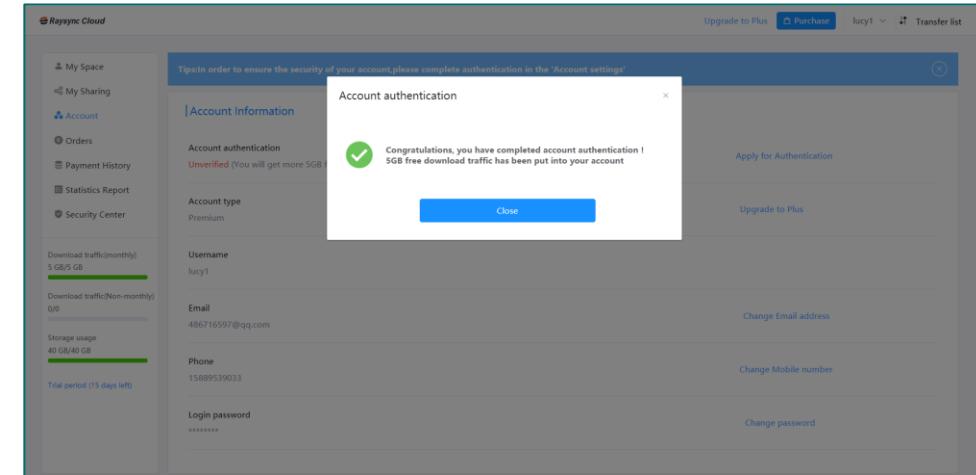
3.How to modify account profile

Account authentication

Step 1: Log in to “Account” , the system will automatically prompt you to complete account authentication to ensure the security of your account.



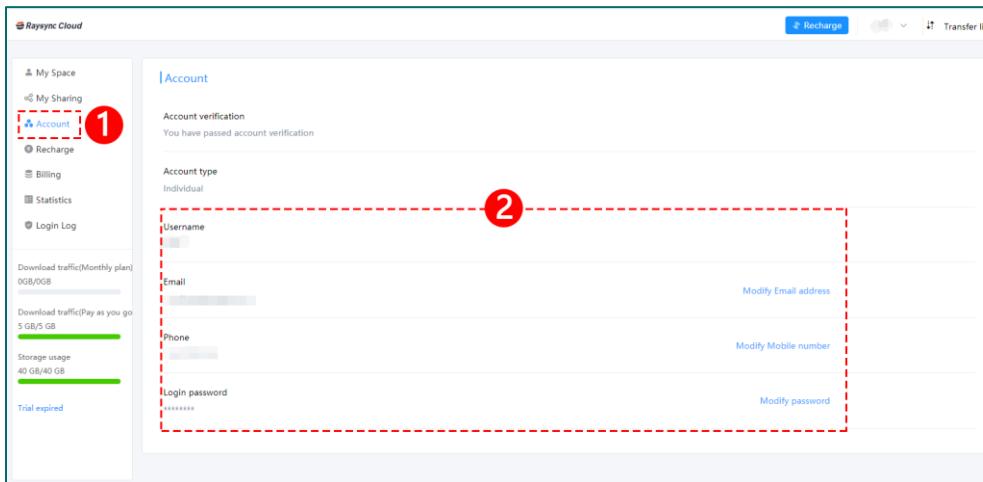
Step 2: Complete mobile phone number and email authentication, and obtain extra 5G download traffic.



3.How to modify account profile

Modify profile :

Select the left menu bar ① [Account], at ② you can modify the mail, mobile phone number, and password

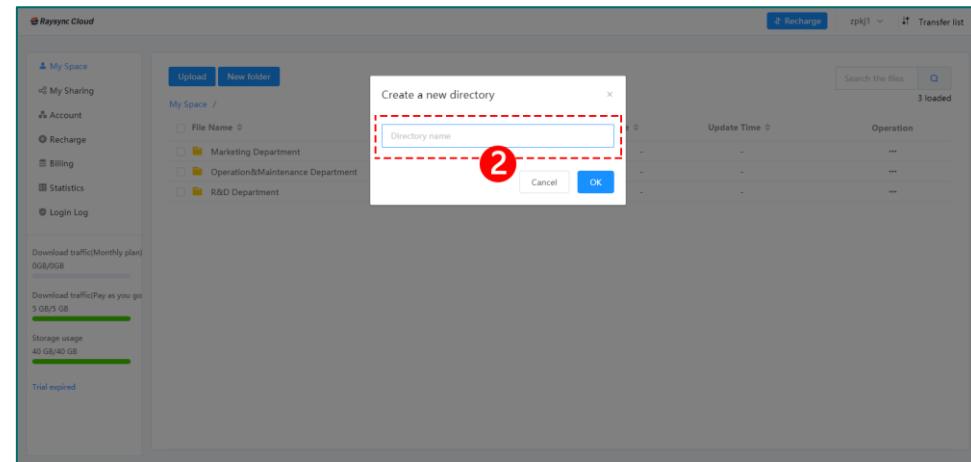
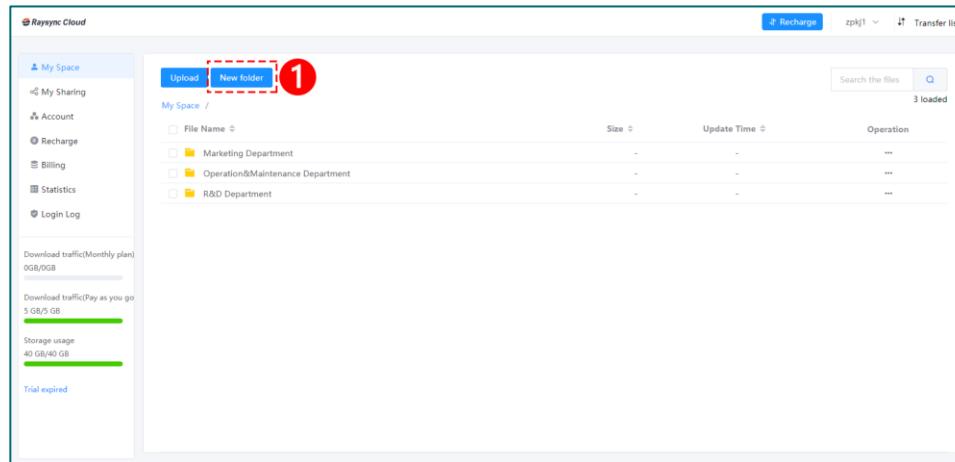


4.How to create new folder

When you need to create a new folder, first click to enter [My Space]:

Step 1: Click ① to create a new folder.

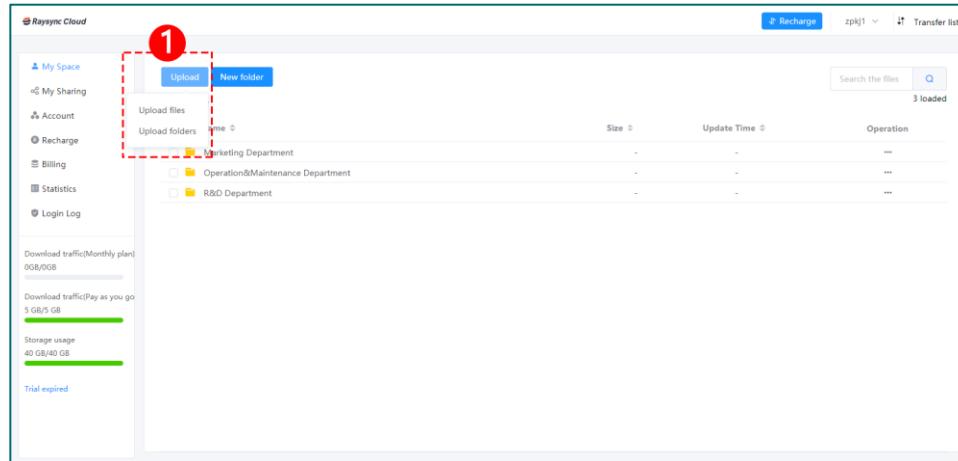
Step 2: Enter the name of the directory you want to create in ②, and click OK.



5.How to upload or download files

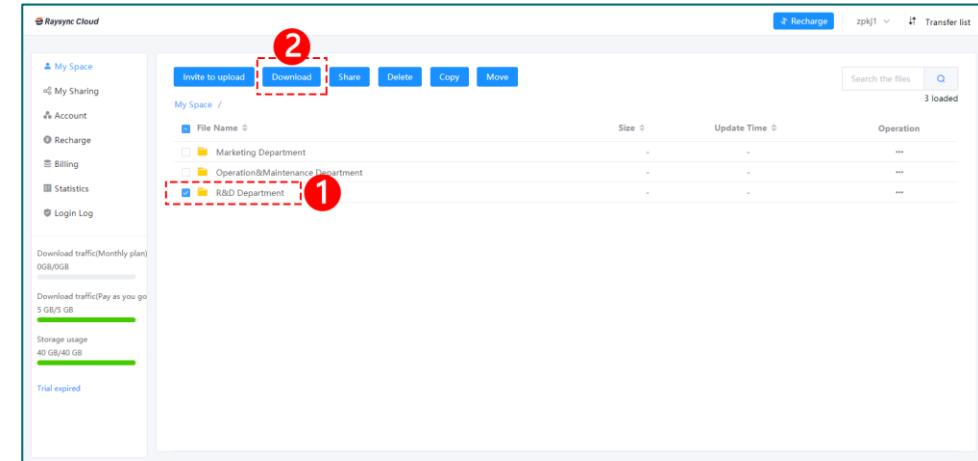
When you need to upload files or folders:

Click the ①Upload button to select the file or folder to upload.



When you need to download files or folders:

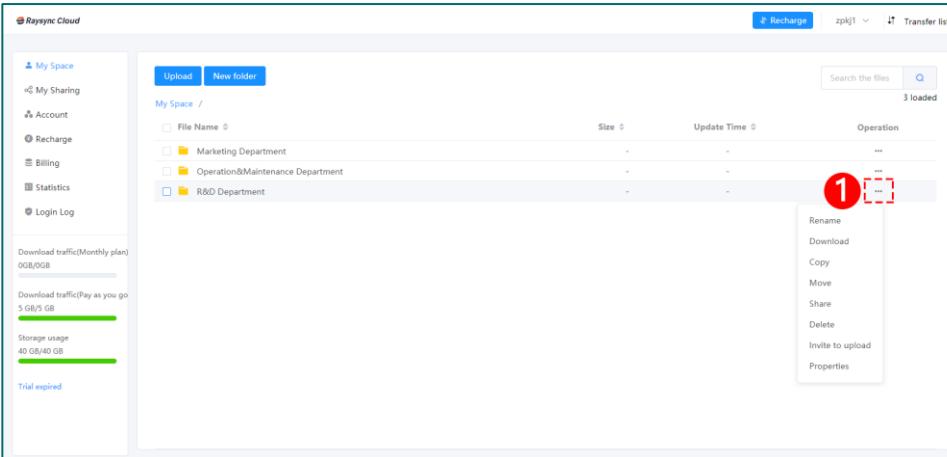
Check ① the file (folders) you need to download, click the ② download button in the upper right corner to download



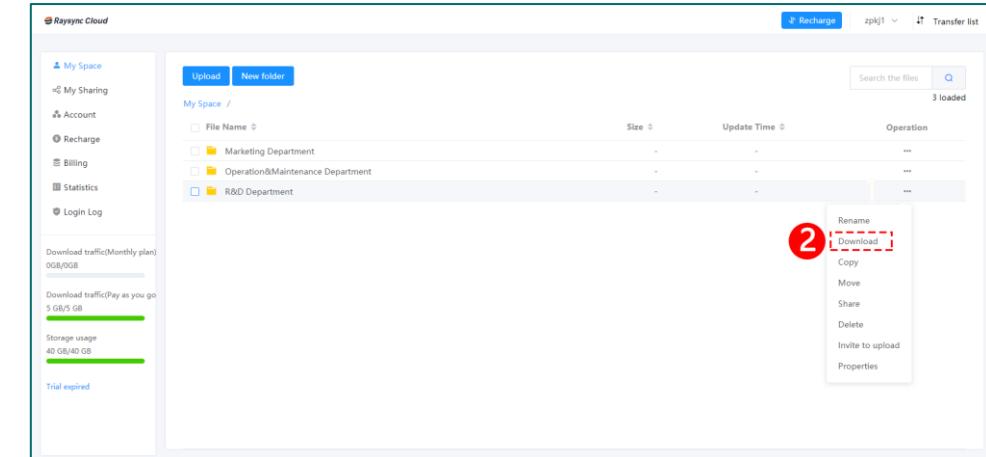
5.How to upload or download files

You can also select specific files (folders), complete by operating buttons:

Step 1: Select the files (folders) to be downloaded, and move the mouse horizontally to the ① operation button.



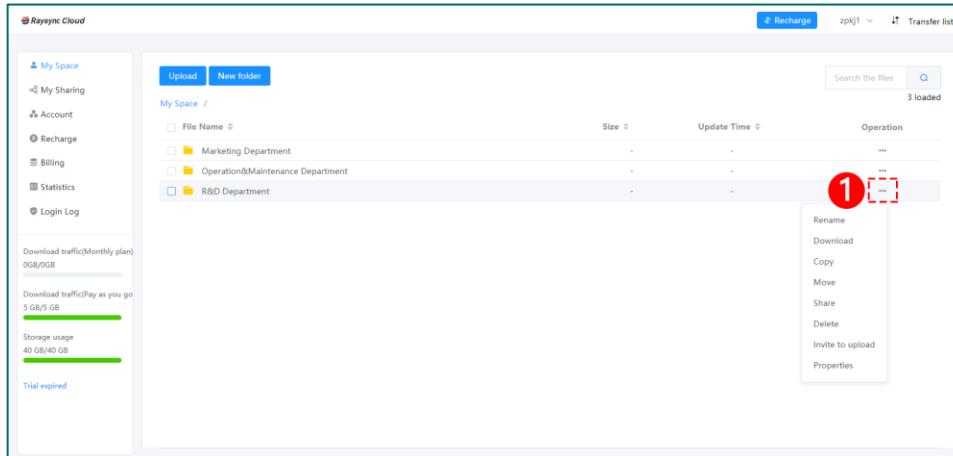
Step 2: The system automatically pops up a drop-down menu, select ② to download.



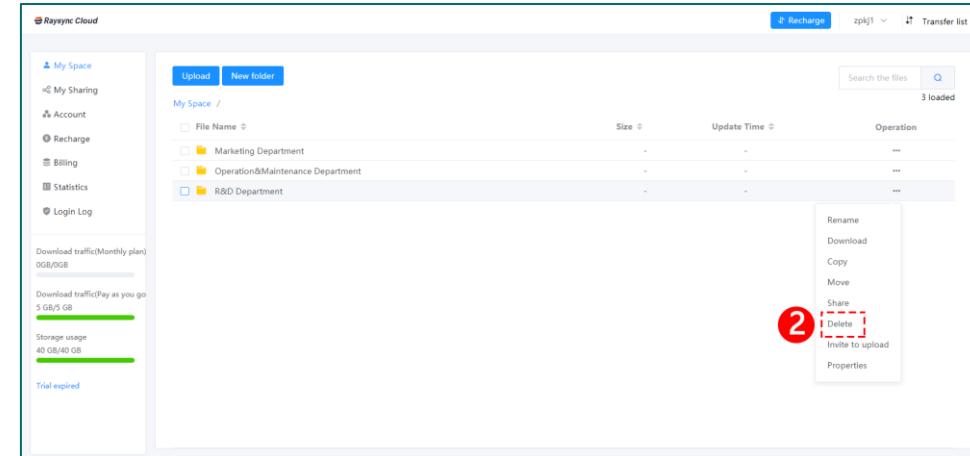
6.How to delete files

If you need to delete files (folders):

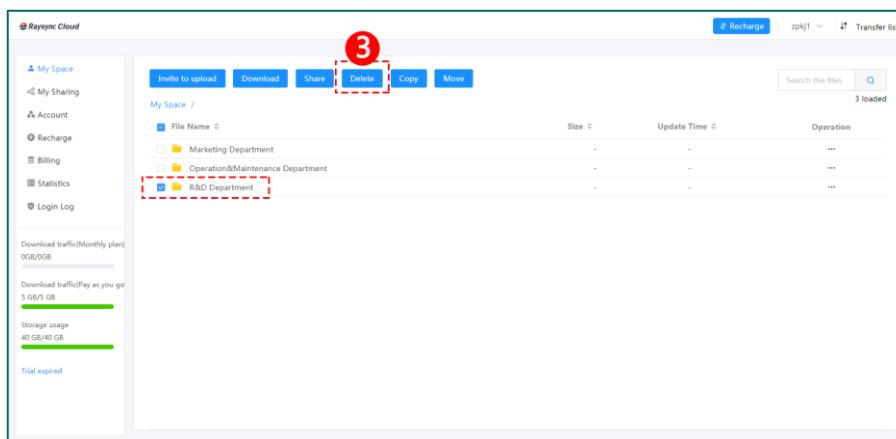
Step 1: Select the files (folders) to be deleted, and move the mouse horizontally to the ① operation button.



Step 2: The system automatically pops up a drop-down menu, select ② delete the file.

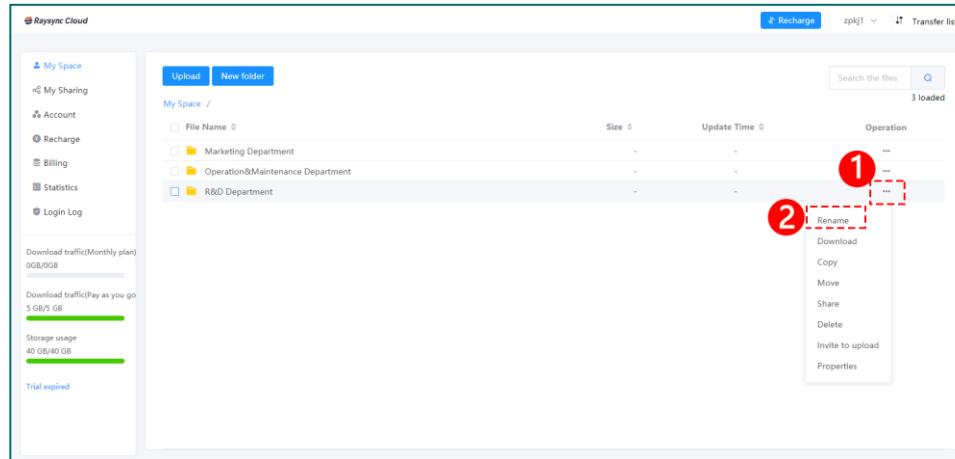


Or you can select specific files (folders) and click ③Delete at the top



7.How to rename files

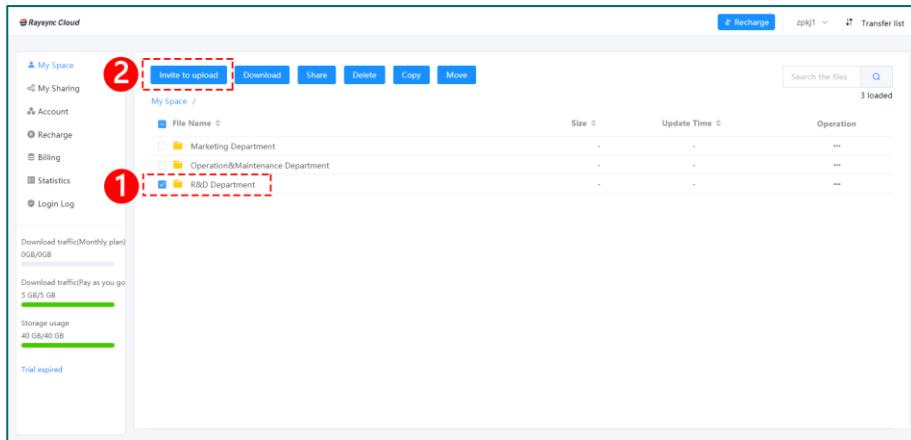
Select the target files (folders), move the mouse horizontally to the ① operation button, the system automatically pops up a drop-down menu, select ② to rename



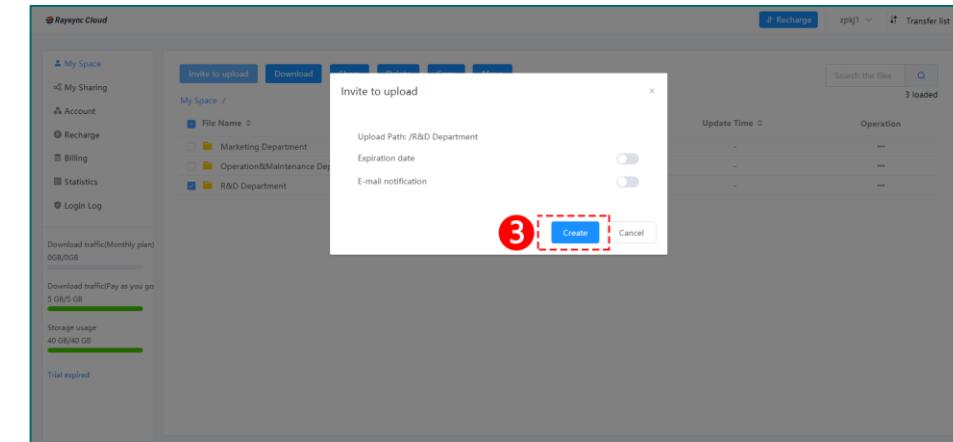
8.How to invite to upload

If you need to invite others to upload files (folders):

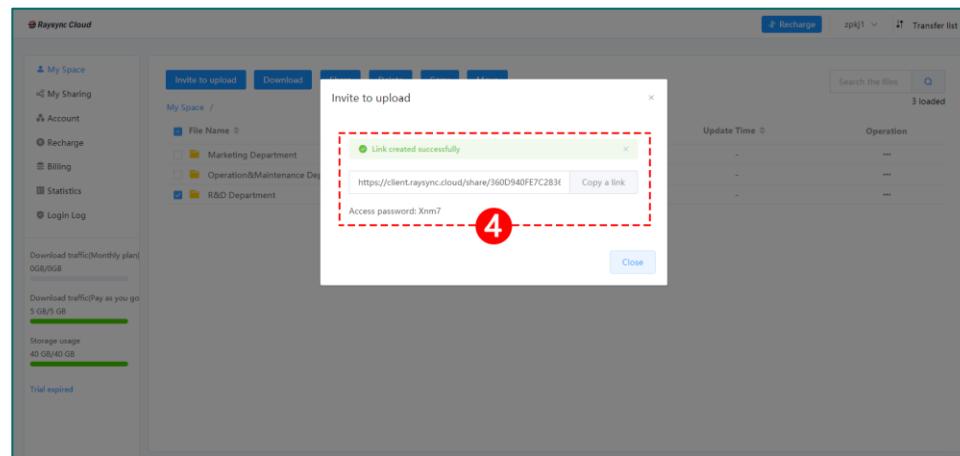
Step 1: Select the target folder and click the ② invite to upload.



Step 2: Set the link expiration time and whether to accept the email notification, then click the ③ create link button.



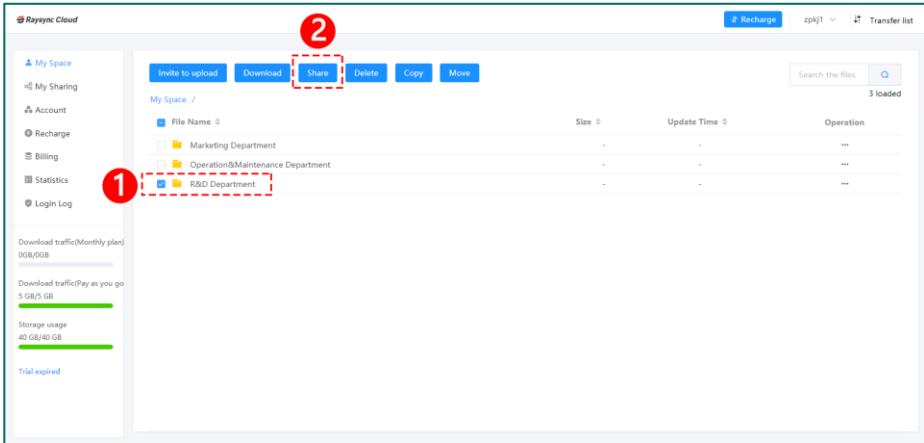
Step 3: The system will automatically create an invitation link and access password ④, you can send the link and access password to your friends via email, etc. Your friend scan access the link through a browser to upload files (folders).



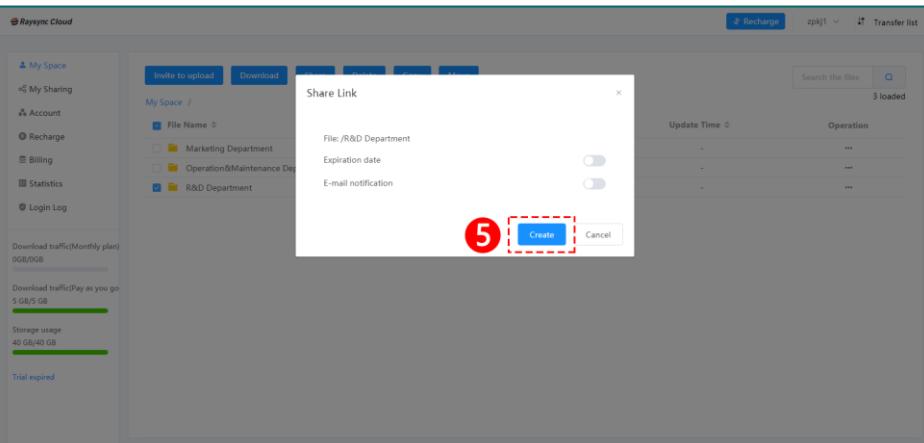
9. How to share to download

If you need to share files (folders) to others:

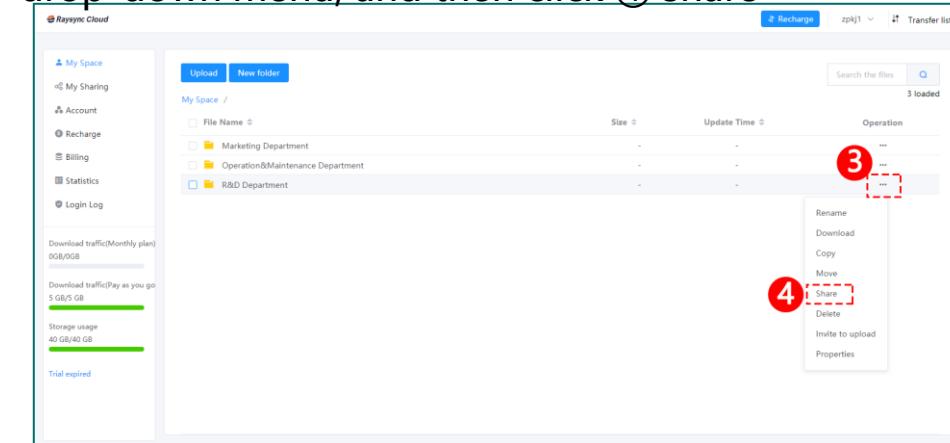
Step 1: Select the target file (folder) ①, select the share button ②.



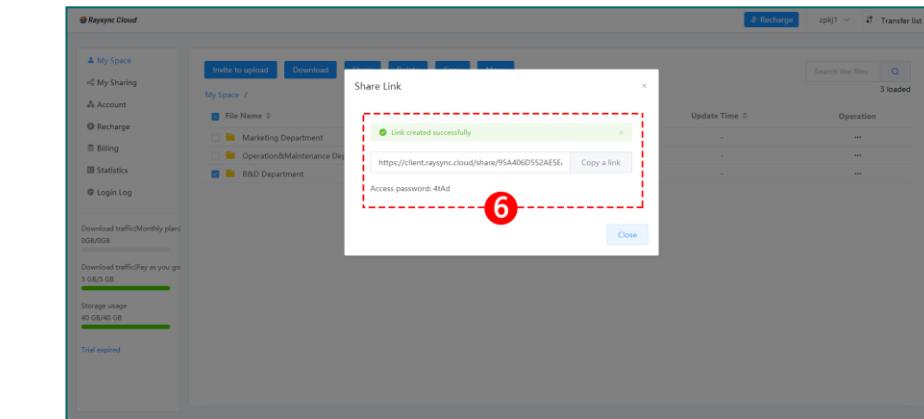
Step 2: Set the link expiration time and email notification function, click ⑤ to create a link.



Or select the file (folder) to be shared, move the mouse horizontally to the ③ operation button, the system will automatically pop up a drop-down menu, and then click ④ share



The system will automatically create an invitation link and an access password ⑥. You can send the link and the access password to your friends.



10. Manage share / invite links

If you need to check all sharing / invitation records:

Log in and select the menu bar ① My sharing on the left to view all sharing / invitation records.

File	Size	Link	Password	Created	Expiration time	Actions
/R&D Department	-	https://client.raysync.cloud/share/95A406D...	4tAd	2020-05-29 12:30:41		...
/Operation&Mai...	-	https://client.raysync.cloud/share/9B97E960...	SUS	2020-04-10 19:03:34		...
/R&D Department	-	https://client.raysync.cloud/share/882160A2...	ulya	2020-04-07 14:46:34		...
/R&D Department	-	https://client.raysync.cloud/share/098C74B6...	G6Rw	2020-04-02 14:32:39		...
/R&D Department	-	https://client.raysync.cloud/share/28450DE...	v8P5	2020-04-02 14:32:21		...

If you need to delete the sharing / invitation records:

Select the share / invitation link to be deleted ②, click ③ to delete, or you can directly click ③ to delete all share / invitation records.

File	Size	Link	Password	Created	Expiration time	Actions
/R&D Department	-	https://client.raysync.cloud/share/95A406D...	4tAd	2020-05-29 12:30:41		...
/Operation&Mai...	-	https://client.raysync.cloud/share/9B97E960...	SUS	2020-04-10 19:03:34		...
/R&D Department	-	https://client.raysync.cloud/share/882160A2...	ulya	2020-04-07 14:46:34		...
/R&D Department	-	https://client.raysync.cloud/share/098C74B6...	G6Rw	2020-04-02 14:32:39		...
/R&D Department	-	https://client.raysync.cloud/share/28450DE...	v8P5	2020-04-02 14:32:21		...

11.How to purchase

Support two ways to recharge: 【monthly plan】 and 【Pay as you go】

Step 1: Log in and check the download traffic left for the monthly plan and pay as you go, the use of storage.

Step 2: Select the orders① on the left menu bar, or click "Purchase" button in the upper right corner.

My Space /

File Name: Size: Update Time: Operation:

Download traffic(Monthly plan)
0GB/0GB

Download traffic(Pay as you go)
5 GB/5 GB

Storage usage
40 GB/40 GB

Trial expired

My Space /

File Name: Size: Update Time: Operation:

Download traffic(Monthly plan)
0GB/0GB

Download traffic(Pay as you go)
5 GB/5 GB

Storage usage
40 GB/40 GB

Trial expired

Step 3 : Select recharge way and click "Purchase Now" to complete payment

Recharge

Monthly/yearly plan and Pay as you go are available. If you purchase both of them, monthly/yearly plan download traffic will be used priority until it is insufficient, pay as you go download traffic will be executed.

Monthly/yearly plans Buy 10 get 12 months. Every purchasing unit download traffic can't be left to next unit.

Pay as you go Download traffic is valid for one year. Upload is for free. Price for 1GB download traffic is CNY ¥1, minimum traffic recharged: 3GB, 1TB 5% discount, 5TB 10% discount, >10TB 20% discount.

Payment model: Monthly/yearly plan (radio button selected) Pay as you go

Purchase plan: Premium (¥140/Month) Premium Plus (¥350/Month)

Purchasing unit: one month (red box 3)

Expire date: 2020-06-29

Payment: Wechat Pay (red box 4), Alipay, PayPal

Payment amount: 140.00 CNY

I have read and agree to: (User Recharge Agreement)

Purchase Now

11.How to purchase

Notice :

Monthly/yearly plan and Pay as you go are available. If you purchase both of them, monthly/yearly plan download traffic will be used priority until it is insufficient, pay as you go download traffic will be executed.

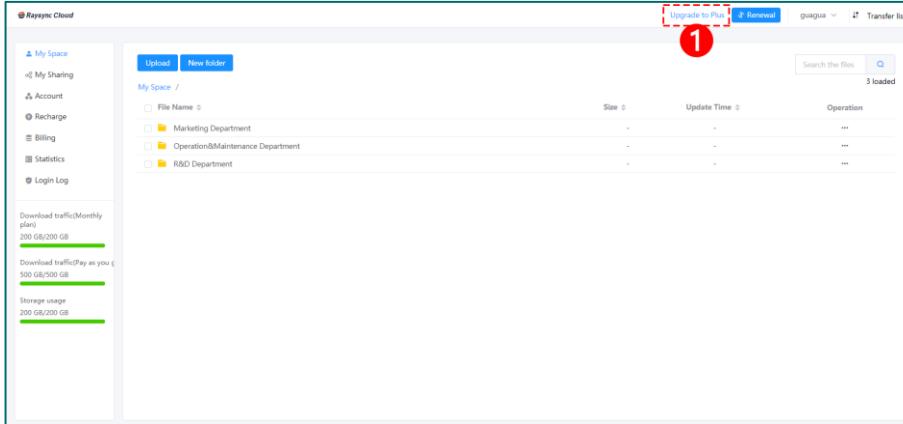
Monthly/yearly plan: Buy 10 get 12 months. Every purchasing unit download traffic can't be left to next unit.

Pay as you go: Download traffic is valid for one year. Upload is for free. Price for 1GB download traffic is CNY ￥1, minimum traffic recharged: 3GB. 1TB 5% discount, 5TB 10% discount, > 10TB 20% discount.

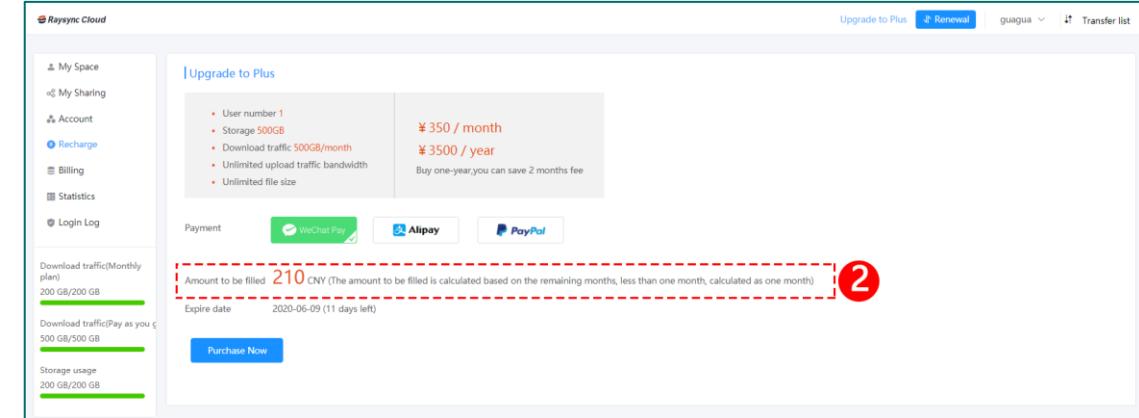
12.How to upgrade

If you want to upgrade to the Plus version :

Step 1: Log in and click the ① Upgrade to Plus button at the top right.



Step 2: Select the payment method, confirm the amount and payment. The upgrade is successful after payment is completed.



13.How to view order history

If you need to view your order purchase records:

Step 1: Log in and select the left menu bar ①Order record.

The screenshot shows the Raysync Cloud interface. On the left, there is a sidebar with various options: My Space, My Sharing, Account, Recharge, Billing (highlighted with a red box and number 1), Statistics, Login Log, Download traffic (Monthly plan), Storage usage, and Download traffic (Pay as you go). The main content area is titled 'Billing' and shows a table of order history. The table has columns: Order number, Order date, Payment, Purchase type, Purchase traffic, Payment amount, Expiration date, Status, and Actions. The first few rows of data are as follows:

Order number	Order date	Payment	Purchase type	Purchase traffic	Payment amount	Expiration date	Status	Actions
666198105495 974072	2020-05-19	WeChat	Monthly Flat	200 GB/month	¥ 0.01	2020-06-09	Success	
664205067086 004240	2020-03-25	Alipay	Upgrade plus		¥ 0	2020-03-24	Unpaid	Continue to pay
664205062055 7754368	2020-03-25	Alipay	Upgrade plus		¥ 0	2020-03-24	Unpaid	Continue to pay
664204471160 5501952	2020-03-25	Alipay	Upgrade plus		¥ 0	2020-03-24	Unpaid	Continue to pay
664204440799 2418304	2020-03-25	Offline payment	Upgrade plus		¥ 0	2020-03-24	Unpaid	
664204400321 2722176	2020-03-25	WeChat	Upgrade plus		¥ 0	2020-03-24	Unpaid	Continue to pay
664204395208 8350720	2020-03-25	Alipay	Upgrade plus		¥ 0	2020-03-24	Unpaid	Continue to pay
664204379689 0714112	2020-03-25	Alipay	Upgrade plus		¥ 0	2020-03-24	Unpaid	Continue to pay
664203540285 5284736	2020-03-25	Alipay	Upgrade plus		¥ 0	2020-03-27	Unpaid	Continue to pay

14.How to view traffic usage records

Log in and select the left menu bar ①Traffic statistics



15.How to check login records

Log in and select the security center ① on the left menu bar.

The screenshot shows the Raysync Cloud web interface. On the left, there is a vertical navigation bar with several options: My Space, My Sharing, Account, Recharge, Billing, Statistics, and Login Log (which is highlighted with a red box and a red number 1). The main content area is titled "Login Log" and shows a table of recent logins. The table has columns for Type, Time, IP address, Location, and Devices. There are four entries, all showing "Log in" as the type, with times ranging from 2020-05-29 14:56:29 to 15:18:26. The IP addresses are 121.201.121.142. The locations are all listed as "华容·中山". The devices used are all "PC webpage". At the top of the "Login Log" section, there is a filter bar with two tabs: "The last 7 days" (which is selected) and "The recent month". Below the filter bar are buttons for "From Time" and "To Time". A red box with a red number 2 surrounds the filter bar and time buttons.

Type	Time	IP address	Location	Devices
Log in	2020-05-29 15:18:26	121.201.121.142	华容·中山	PC webpage
Log in	2020-05-29 15:16:02	121.201.121.142	华容·中山	PC webpage
Log in	2020-05-29 14:56:29	121.201.121.142	华容·中山	PC webpage
Log in	2020-05-29 14:54:35	121.201.121.142	华容·中山	PC webpage



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